

HEADQUARTERS
UNITED STATES FORCES, KOREA
UNIT #15237
APO AP 96205-0010

USFK Regulation
No. 10-11

2 September 1994

(Effective 16 September 1994)

Organization and Functions

ORGANIZATION AND MISSION OF THE UNITED STATES COMPONENT OF
SUBCOMMITTEES ESTABLISHED BY THE UNITED STATES-REPUBLIC OF KOREA JOINT
COMMITTEE

SUPPLEMENTATION. Issue of further supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from HQ USFK, ATTN: FKDC-SA, Unit #15237, APO AP 96205-0010.

1. PURPOSE. This regulation prescribes procedures, responsibilities, and the establishment of the United States (U.S.) component of subcommittees organized under the Status of Forces Agreement (SOFA), Article XXVIII.

2. APPLICABILITY. This regulation applies to all component commands of Headquarters (HQ), United States Forces, Korea (USFK) and other personnel or agencies of the U.S. Armed Forces present in the Republic of Korea (ROK), except the Joint United States Military Affairs Group Korea and U.S. military personnel attached to the American Embassy (AMEMB).

3. REFERENCES.

a. Required publications.

(1) US-ROK Status of Forces Agreement. Cited in subparagraph 6a, appendix A, annexes 1 through 15, appendix B and the glossary.

(2) Directory of Committee and Subcommittee Personnel of the US-ROK Joint Committee. Cited in subparagraph 5b and appendix A.

b. Related publication. USFK Reg 10-10 (Organization and Mission of the US-ROK Joint Committee).

4. EXPLANATION OF ABBREVIATIONS AND TERMS. Abbreviations and used in this regulation are explained in the glossary.

5. RESPONSIBILITIES.

a. The U.S. representative of the Joint Committee (JC) will appoint the U.S. chairman of each subcommittee in consultation with USFK subordinate commands and staff agencies.

*This regulation supersedes USFK Reg 527-1, 23 July 1990.

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b. The chairman of the U.S. component of each subcommittee, in consultation with the commands or staff divisions concerned, will designate U.S. members to fill positions on their subcommittee. Changes in authorized membership positions may be made, when deemed appropriate, by the chairman of the U.S. component. The chairman or secretary of the U.S. component will notify the Office of the Special Assistant to the Deputy Commander, USFK, U.S. SOFA Secretariat (FKDC-SA), of changes made to authorized membership positions on the U.S. component and the ROK component. The chairman or secretary of the U.S. component will maintain pertinent information concerning individual subcommittee members for use in the Directory of Committee and Subcommittee Personnel of the U.S.-ROK Joint Committee.

c. The members of the U.S. component of each subcommittee serve under the U.S. chairman of that subcommittee. The chairman will assign specific tasks to the members, generally in consonance with each member's field of special competence.

d. The composition, specific areas of responsibility, and concern of each established subcommittee are detailed in appendix A and annexes thereto.

e. Component commanders are responsible for supporting the provisions of this regulation.

6. POLICY.

a. Pursuant to the SOFA, Article XXVIII, the JC establishes both permanent and ad hoc subcommittees to render advice and formulate recommendations on technical and specialized matters. Subcommittees advise and formulate recommendations on matters specifically referred to them by the JC. In addition to the JC's assignment of specific tasks, three subcommittees render advice and formulate recommendations on pertinent issues in the absence of formal tasking from the JC. Upon establishment of the Illegal Transactions in Duty Free Goods Subcommittee and the Ad Hoc Subcommittee on Civil-Military Relations, these two subcommittees were granted broad authority to take up and present recommendations to the JC on any matter within their respective fields; similarly, the Utilities Subcommittee was authorized to commence deliberations on utility rate changes upon receipt of notice of such changes from the ROK Government without the requirement for prior approval of such U.S.-ROK subcommittee consultations from the JC. All subcommittee recommendations must be approved by the JC before becoming effective.

b. Subcommittees are responsible only to the JC, which has the exclusive authority to assign tasks to, and act upon recommendations from, the subcommittees. Therefore, component commands may directly assign projects to subcommittees, nor take action upon recommendations from subcommittees, before the JC approves the recommendations.

c. Component commands and staff agencies may submit items for JC consideration through their respective command channels to the U.S. SOFA Secretariat (HQ USFK, ATTN: FKDC-SA, Unit #15237, APO AP 96205-0010) according to the policies established by this regulation.

d. The U.S. membership of subcommittees will be provided by HQ, USFK and its component commands.

7. PROCEDURES. The following procedures will govern meetings and other internal operations of the U.S. components of JC subcommittees:

a. U.S. position. Subcommittee members are obliged to coordinate, within their respective command, all matters brought before the subcommittee and to keep their command informed about subcommittee recommendations. In order to prevent undue delay, each member should have delegated authority to negotiate the represented command's position during meetings of the U.S. component. During the course of U.S. component meetings, each member will be afforded an opportunity to present his/her command's views. The U.S. position to be taken at U.S.-ROK subcommittee meetings will be determined by the U.S. component prior to meeting with the ROK component. U.S. members who differ with the U.S. position decided upon by the U.S. component may submit a minority report to the U.S. representative of the JC before the U.S. position is presented to the ROK component of the U.S.-ROK subcommittee. (RCS exempt: AR 335-15, subparagraph 5-2f.)

b. Subcommittee spokesperson. At U.S.-ROK subcommittee meetings, the chairman of the U.S. component will be the official U.S. spokesperson and no divergence from a single U.S. position will be expressed.

c. Subcommittee recommendations. customarily, the side proposing JC deliberation of an issue submits the formulated recommendation to the JC. All subcommittee recommendations, except certain routine recommendations of the Facilities and Areas Subcommittee, are submitted in draft form by the chairman of the U.S. component of the subcommittee to the U.S. SOFA Secretariat (HQ USFK, ATTN: FKDC-SA, Unit #15237, APO AP 96205-0010) for review. When subcommittee recommendations are submitted to the JC by the U.S. component, the recommendations will be forwarded through the U.S. SOFA Secretariat (FKDC-SA). When subcommittee recommendations are submitted to the JC by the ROK component, the chairman of the U.S. component will obtain copies of all pertinent documents and furnish them to the U.S. SOFA Secretariat (FKDC-SA). Subcommittee recommendations will follow the format shown in appendix B or another JC approved format.

d. Subcommittee minutes. The chairman of the U.S. component will forward a brief summary of each subcommittee meeting or a copy of subcommittee meeting minutes to the Commander, USFK, ATTN: FKDC-SA Unit #15237, APO AP 96205-0010.

e. Information. The chairman of the U.S. component of each subcommittee is responsible to the U.S. representative to the JC to render pertinent information about subcommittee activities.

f. Observers. Representatives from U.S. Government having direct interest in the field of responsibility of a particular subcommittee may attend meetings as nonvoting members of the subcommittee, with the concurrence of the agency director concerned.

8. JOINT COMMITTEE-APPROVED PROCEDURES. U.S.-ROK JC-approved procedures for the operation of U.S.-ROK JC subcommittees are prescribed in appendix B.

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The proponent of this regulation is the Office of the Special Assistant to the Deputy Commander/U.S. SOFA Secretariat. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, USFK, ATTN: FXDC-SA, Unit #15237, APO AP 96205-0010.

FOR THE COMMANDER:

OFFICIAL:

WILLIAM W. CROUCH
Lieutenant General, USA
Chief of Staff

///ORIGINAL SIGNED BY///

LILLIAN C. SMITH
Lieutenant Colonel, USA
Assistant Adjutant General

- 2 Appendixes
- A. Establishment of the U.S.
 Components of Subcommittees
- B. Procedures for Operation of
 U.S.-ROK Joint Committee Subcommittees

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APPENDIX A

ESTABLISHMENT OF THE U.S. COMPONENTS OF SUBCOMMITTEES

A-1. The U.S.-ROK JC, pursuant to Article XXVIII of the SOFA, has authorized standing subcommittees, with the areas of responsibility and date of original establishment, as indicated in the individual annexes to this appendix.

A-2. The members of the U.S. component of each subcommittee will meet at the call of the chairman of the U.S. component. The quorum required to constitute validity for a meeting of the U.S. component of the subcommittee will be determined by the U.S. chairman.

A-3. Each U.S. subcommittee chairman shall insure that the Office of the Special Assistant to the Deputy Commander, USFK, U.S. SOFA Secretariat (FKDC-SA), is notified by memorandum of changes in authorized membership positions and individual members serving on the subcommittee. The memorandum should contain pertinent information (i.e., name, rank/grade, duty title, telephone number) for use in the Directory of Committee and Subcommittee Personnel of the U.S.-ROK Joint Committee, prepared and published by the U.S. SOFA Secretariat in coordination with the ROK SOFA Secretariat.

A-4. Organizations included in the U.S. component of the subcommittees are responsible for insuring representation by an individual qualified in the area of concern of that subcommittee.

A-5. Annexes contained in this appendix.

a. The annexes to this appendix list standing instructions, original date of establishment, and composition of each U.S. component of established subcommittees. Individual members of the subcommittees will be listed in the Directory of Committee and Subcommittee Personnel of the U.S.-ROK Joint Committee.

b. Annexes are as follows:

- (1) U.S. Component, Facilities and Areas Subcommittee.
- (2) U.S. Component, Criminal Jurisdiction Subcommittee.
- (3) U.S. Component, Criminal Jurisdiction Subcommittee (Security and Law Enforcement).
- (4) U.S. Component, Civil Jurisdiction Subcommittee (Claims).
- (5) U.S. Component, Labor Subcommittee.
- (6) U.S. Component, Finance Subcommittee.

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- (7) U.S. Component, Commerce Subcommittee.
- (8) U.S. Component, Transportation Subcommittee.
- (9) U.S. Component, Utilities Subcommittee.
- (10) U.S. Component, Entry and Exit Subcommittee.
- (11) U.S. Component, Illegal Transactions in Duty-Free Goods Subcommittee.
- (12) U.S. Component, Environment Subcommittee.
- (13) U.S. Component, Ad Hoc Subcommittee on Civil-Military Relations.
- (14) U.S. Component, Ad-Hoc Subcommittee on Human Quarantine.
- (15) U.S. Component, Ad Hoc Subcommittee on Plant Disease and Inspection.

ANNEX 1 TO APPENDIX A

U.S. COMPONENT, FACILITIES AND AREAS SUBCOMMITTEE

1. ESTABLISHED. Second Preliminary Working Group (PWG) of the U.S. ROKJC, SOFA, on 19 January 1967. Reference: 2nd PWG minutes, page 22.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning facilities and areas referred to it by the JC, Articles II, III, IV, and V of the SOFA, and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Facilities and Areas Subcommittee will be the incumbent Assistant Chief of Staff (ACofS), Engineer, USFK.

4. COMPOSITION. The U.S. component of the Facilities and Areas Subcommittee will include representatives of the following organizations and others as deemed expedient and proper:

- a. Alternate Chairman. Chief, Real Estate/SOFA Division, USFK Engineer.
- b. Secretary. Real Estate/SOFA Division, USFK Engineer.
- c. Assistant Secretary. Real Estate/SOFA Division, USFK Engineer.
- d. Member. Office of the Civil Engineer, 7th Air Force (AF).
- e. Member. U.S. Armed Forces Claims Service, Korea.
- f. Member. Attorney Advisor; Office of the Judge Advocate (JA),USFK.
- g. Member. Office of the Special Assistant to the Deputy Commander, USFK.
- h. Observer. General Services Division, AMEMB.

ANNEX 2 TO APPENDIX A

U.S. COMPONENT, CRIMINAL JURISDICTION SUBCOMMITTEE

- 1. ESTABLISHED.** Second PWG of the U.S.-ROK JC, SOFA, on 19 January 1967. Reference: 2nd PWG minutes, page 22.
- 2. RESPONSIBILITY.** To consult and give advice and recommendations on matters concerning criminal jurisdiction referred to it by the JC, Article VII, paragraph 8, of Articles XV and XXII of the SOFA, and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.
- 3. CHAIRMAN.** The chairman of the U.S. component of the Criminal Jurisdiction Subcommittee will be the incumbent JA, USFK.
- 4. COMPOSITION.** The U.S. component of the Criminal Jurisdiction Subcommittee will include representatives of the following organizations and others as deemed expedient and proper:
 - a. Alternate Chairman. Chief International Affairs Division, Office of the JA, USFK.
 - b. Secretary. Attorney Advisor, International Affairs Division, Office of the JA, USFK.
 - c. Member. Office of the JA, 7AF.
 - d. Member. Office of the Provost Marshal (PM), USFK.
 - e. Member. Office of the Special Assistant to the Deputy Commander, USFK.
 - f. Observer. Minister Counselor for Political Affairs, AMEMB.

ANNEX 3 TO APPENDIX A

**U.S. COMPONENT, CRIMINAL JURISDICTION SUBCOMMITTEE
(SECURITY AND LAW ENFORCEMENT)**

- 1. ESTABLISHED.** Thirty-ninth meeting of the U.S.-ROK JC, SOFA, on 19 June 1969.
Reference: 39th JC minutes, page 1756, paragraph 20.
- 2. RESPONSIBILITY.** To consult and give advice and recommendations on matters concerning security and law enforcement referred to it by the JC, Article XXV of the SOFA, that include a portion of the responsibilities originally assigned to the Criminal Jurisdiction Subcommittee, and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.
- 3. CHAIRMAN.** The chairman of the U.S. component of the Criminal Jurisdiction Subcommittee (Security and Law Enforcement) will be the incumbent PM, USFK.
- 4. COMPOSITION.** The U.S. component of the Criminal Jurisdiction Subcommittee (Security and Law Enforcement) will include representatives of the following organizations and others as deemed expedient and proper:

 - a. Secretary. Chief, SOFA Support Division, Office of the PM, USFK.
 - b. Member. Office of the JA, USFK.
 - c. Member. 61st Field Investigative Squadron.
 - d. Member. Commander, 2nd Military Police Detachment (Criminal Investigation Division).
 - e. Member. Office of the Director for Security, 7AF.
 - f. Member. Office of the Special Assistant to the Deputy Commander, USFK.
 - g. Member. Naval Criminal Investigative Service.

ANNEX 4 TO APPENDIX A

**U.S. COMPONENT, CIVIL JURISDICTION SUBCOMMITTEE
(CLAIMS)**

1. ESTABLISHED. Second PWG of the U.S.-ROK JC, SOFA, on 19 January 1967. Reference: 2nd PWG minutes, page 22.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning civil jurisdiction (claims) referred to it by the JC, Article XXIII of the SOFA, and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Civil Jurisdiction Subcommittee (Claims) will be the incumbent Chief, U.S. Armed Forces Claims Services, Korea.

4. COMPOSITION. The U.S. component of the Civil Jurisdiction Subcommittee (Claims) will include representatives of the following organizations and others as deemed expedient and proper:

- a. Secretary. Deputy Chief, Foreign Claims Office, U.S. Armed Forces Claims Service, Korea.
- b. Member. U.S. Armed Forces Claims Service, Korea.
- c. Member. Office of the JA, USFK.
- d. Member. Office of the Special Assistant to the Deputy Commander, USFK.

ANNEX 5 TO APPENDIX A

U.S. COMPONENT, LABOR SUBCOMMITTEE

1. ESTABLISHED. Second PWG of the U.S.-ROK JC, SOFA, on 19 January 1967. Reference: 2nd PWG minutes, page 22.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning labor referred to it by the JC, Article XVII of the SOFA, excepting so much of that Article and paragraph 3 of the Agreed Minutes for that Article as it pertains to withholding taxes, the Korean Service Corps agreement and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Labor Subcommittee will be the incumbent Director, Office of Civilian Personnel, USFK.

4. COMPOSITION. The U.S. component of the Labor Subcommittee will include representatives of the following or organizations and others as deemed expedient and proper:

- a. Secretary. Deputy Director, Office of Civilian Personnel, USFK.
- b. Member. People Resources Manager, Army and Air Force Exchange Service, Korea.
- c. Member. Civilian Personnel Officer, 51st Mission Services Support Squadron, 7AF.
- d. Member. Office of the ACofS J-1, USFK.
- e. Member. Office of the JA; USFK.
- f. Member. United States Army Contracting Command, Korea (USACCK), EUSA.
- g. Member. Office of the Special Assistant to the Deputy Commander, USFK.
- h. Observer. Minister Counselor for Political Affairs, AMEMB.

ANNEX 6 TO APPENDIX A
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U.S. COMPONENT, FINANCE SUBCOMMITTEE

1. ESTABLISHED. Second PWG of the U.S.-ROK JC, SOFA, on .19 January 1967. Reference: 2nd PWG minutes, page 22.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning financial and personnel affairs referred to it by the JC, Articles IX, XIII, XIV, XVII (as it refers to withholding taxes), XVIII, XIX, XX, and XXI of the SOFA, and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The U.S. component of the Finance Subcommittee is co-chaired. The incumbent Commander, 175th Theater Finance Command, USFK, will serve as chairman in financial affairs matters covered by SOFA Articles XIV, XVIII, XIX, XXI, and XVII (as it refers to withholding taxes). The incumbent ACofS, J1, USFK, will serve as chairman in personnel affairs matters covered by SOFA Articles IX, XIII, and XX.

4. COMPOSITION. The U.S. component of the Finance Subcommittee will include representatives of the following organizations and others as deemed expedient and proper:

- a. Secretary for Financial Affairs. Special Advisor, ACofS, Resource Management, USFK.
- b. Secretary for Personnel Affairs. Chief, Policy and Plans Division, ACofS, J1, USFK.
- c. Member. Office of the Civilian Personnel Director, USFK.
- d. Member. Program Management Branch, ACofS, J4, USFK.
- e. Member. Office of the JA, USFK.
- f. Member. Morale, Welfare, and Recreation (MWR) Division, EUSA, G1.
- g. Member. 51st Comptroller Squadron, 7AF.
- h. Member. USACCK, EUSA.
- i. Member. MWR Division, 51st Combat Support Group, 7AF.
- j. Member. Office of the Special Assistant to the Deputy Commander, USFK.

ANNEX 7 TO APPENDIX A

U.S. COMPONENT, COMMERCE SUBCOMMITTEE

1. ESTABLISHED. Second PWG of the U.S.-ROK JC, SOFA, on 19 January 1967. Reference: 2nd PWG minutes, page 22.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning commerce referred to it by the JC, Article XV and XVI of the SOFA, except Criminal Jurisdiction and Vehicle Licensing Provisions, and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Commerce Subcommittee will be the incumbent ACofS, Acquisition Management, USFK.

4. COMPOSITION. The U.S. component of the Commerce Subcommittee will include representatives of the following organizations and others as deemed expedient and proper:

- a. Alternate Chairman. Director, USACCK, EUSA.
- b. Secretary. Deputy ACofS, International Acquisition, USFK.
- c. Member. U.S. Army Engineer District, Far East.
- d. Member. Office of ACofS, Engineer, USFK.
- e. Member. Korea Support Activity, Army and Air Force Exchange Service.
- f. Member. Office of the JA, USFK.
- g. Member. Office of the Special Assistant to the Deputy Commander, USFK.

ANNEX 8 TO APPENDIX A

U.S. COMPONENT, TRANSPORTATION SUBCOMMITTEE

1. ESTABLISHED. Second PWG of the U.S.-ROK JC, SOFA, on 19 January 1967. Reference: 2nd PWG minutes, page 22.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning licensing and registration of privately owned vehicles, access of vessels and aircraft, meteorology, air traffic control and navigational aids referred to it by the JC, Articles XII, XV (as it refers to licensing of privately owned vehicles of invited contractors), and XXIV of the SOFA, and other matters as expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Transportation Subcommittee will be the incumbent Chief, Transportation Division ACofS, G4, EUSA.

4. COMPOSITION. The U.S. component of the Transportation Subcommittee will include representatives of the following organizations and C as deemed expedient and proper:

- a. Secretary. Office of Special Assistant to the Deputy Commander, USFK.
- b. Member. EUSA Aviation Officer, ACofS, EUSA, G3.
- c. Member. Office of the PM, USFK.
- d. Member. Transportation Division, ACofS, G4, EUSA.
- e. Member. Office of the JA, USFK.
- f. Member. Education Officer, ACofS, J1, USFK.
- g. Member. 611th Airlift Support Squadron (Air Mobility Command).
- h. Member. Office of the PM, Yongsan, 8th Military Police Brigade.

ANNEX 9 TO APPENDIX A

U.S. COMPONENT, UTILITIES SUBCOMMITTEE

1. ESTABLISHED. Twentieth meeting of the U.S.-ROK JC, SOFA, on 18 January 1968.
Reference: 20th JC minutes, page 613-614.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning utilities and services referred to it by the JC, Article VI of the SOFA, and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Utilities Subcommittee will be the incumbent ACofS, Engineer, EUSA.

4. COMPOSITION. The U.S. component of the Utilities Subcommittee will include representatives of the following organizations and others as deemed expedient and proper:

a. Alternate Chairman. Chief, Engineering Services & Housing Division, ACofS, Engineer, EUSA.

b. Secretary. Engineering Services & Housing Division, ACofS, Engineer, EUSA.

c. Member. Environmental Engineer, ACofS Engineer, EUSA.

d. Member. Attorney Advisor, Office of the JA, USFK.

e. Member. Chief, Contract Operations, USACCK, EUSA.

f. Member. Operations Division, ACofS, J6, USFK.

g. Member. Office of the Civil Engineer, 7AF.

h. Member. Office of the Special Assistant to the Deputy Commander, USFK.

ANNEX 10 TO APPENDIX A

U.S. COMPONENT, ENTRY AND EXIT SUBCOMMITTEE

1. ESTABLISHED. Second PWG of the U.S.-ROK JC, SOFA, on 19 January 1967. Upgraded from ad hoc to permanent status on 26 June 1992. References: 2nd PWG minutes, page 22, 171st JC minutes, page 14170.

2. RESPONSIBILITIES. To consult and give advice and recommendations on matters concerning entry and exit referred to it by the JC, Article VIII of the SOFA, and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Entry and Exit Subcommittee will be the incumbent ACofS, J1, USFK.

4. COMPOSITION. The U.S. component of the Entry and Exit Subcommittee will include representatives of the following organizations and others as deemed expedient and proper:

- a. Secretary. Director of Education, ACofS, J1, USFK.
- b. Member. Office of the PM, USFK.
- c. Member. Office of the Director of Personnel, 7AF.
- d. Member. Office of the JA, USFK.
- e. Member. Office of the Special Assistant to the Deputy Commander, USFK.
- f. Observer. Political Secretary, AMEMB.

ANNEX 11 TO APPENDIX A

U.S. COMPONENT, ILLEGAL TRANSACTIONS IN DUTY FREE GOODS SUBCOMMITTEE

1. ESTABLISHED. Memorandum of the U.S.-ROK JC, SOFA, on 6 May 1974. Upgraded from ad hoc to permanent status 26 June 1992. References: 95th JC minutes, page 5947, 171st JC minutes, page 14170.

2. RESPONSIBILITY. To consult and give advice and recommendations, after study and analysis, on problems involving smuggling of goods into the ROK and unauthorized transfer of duty free goods, to persons not entitled to duty free goods, by U.S. SOFA status personnel. Recommendations will include both preventive and corrective measures designed to eliminate smuggling and black-marketing and to promote mutual understanding and friendship.

3. CHAIRMAN. The chairman of the U.S. component of the illegal Transactions in Duty Free Goods Subcommittee will be the ACofS, J1, USFK.

4. COMPOSITION. The U.S. component of the Illegal Transactions in Duty Free Goods Subcommittee will include representatives of the following organizations and others as deemed expedient and proper:

- a. Secretary. Chief, Data Management Division, ACofS, J1, USFK.
- b. Member. Office of the JA, USFK.
- c. Member. Office of the. PM, USFK.
- d. Member. Seventh Region, U.S. Army Criminal investigation Division, Korea.
- e. Member. Postal Operations Directorate, 8th Personnel Command, EUSA.
- f. Member. U.S. Customs, ACofS, J4, USFK.
- g. Member. Office of the Special Assistant to the Deputy Commander USFK.
- h. Observer. Customs Attaché, AMEMB.

ANNEX 12 TO APPENDIX A

U.S. COMPONENT, ENVIRONMENT SUBCOMMITTEE

1. ESTABLISHED. JC exigent action on 16 July 1993. Reference: 173rd JC minutes, page 14939-14940.

2. RESPONSIBILITY. To consult, advise, and formulate recommendations on environmental matters involving the U.S. Armed Forces in Korea referred to it by the JC, Article XXVI of the SOFA, and on other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Environment Subcommittee will be the ACofS, Engineer, USFK.

4. COMPOSITION. The U.S. component of the Environment Subcommittee will include representatives of the following organizations and others as deemed expedient and proper:

- a. Alternate Chairman. Chief, Environmental Programs Office, ACofS, Engineer, EUSA.
- b. Secretary. Environmental Engineer, Environmental Programs Offices, ACofS, Engineer, EUSA.
- c. Member. Attorney Advisor, Office of the JA, USFK.
- d. Member. Deputy, ACofS, J4, USFK.
- e. Member. Director of Civil Engineering, 7AF.
- f. Member. Staff Civil Engineering, United States; Naval Forces, Korea.
- g. Member. ACofS, Engineer, EUSA.
- h. Member. Environmental Programs Office, ACofS, Engineer, EUSA.
- i. Member. Minister-Counselor for Science and Technological Affairs, AMEMB.
- j. Member. Office of the Special Assistant to the Deputy Commander, USFK.

ANNEX 13 TO APPENDIX A

U.S. COMPONENT, AD HOC SUBCOMMITTEE ON CIVIL-MILITARY RELATIONS

1. ESTABLISHED. Memorandum of the U.S.-ROK JC, SOFA, 2 September 1971. Reference: 66th JC minutes, page 3928.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning civil-military relations referred to it by the JC, Articles III, VII, XXV, and XXVI, of the SOFA, and on other matters deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Ad Hoc Subcommittee on Civil-Military Relations will be the Public Affairs Officer, USFK.

4. COMPOSITION. The U.S. component of the Ad Hoc Subcommittee on Civil-Military Relations will include representatives of the following organizations and others as deemed expedient and proper:

- a. Secretary. Chief, Community Relations Division, Public Affairs Office, USFK.
- b. Member. Assistant Deputy Chief of Staff, USFK.
- c. Member. Executive Officer, 7AF.
- d. Member. Office of the PM, USFK.
- e. Member. Office of the JA, USFK.
- f. Member. Office of the Surgeon, USFK.
- g. Member. ACofS, J1, USFK.
- h. Member. Strategy and Policy Division, ACofS, J5, USFK.
- i. Member. Political Section, AMEMB.

ANNEX 14 TO APPENDIX A

U.S. COMPONENT, AD HOC SUBCOMMITTEE ON HUMAN QUARANTINE

1. ESTABLISHED. Special meeting of the U.S.-ROK JC, SOFA, 20 January 1989. Reference: 166th JC minutes, page 12877.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters concerning health and sanitation referred to it by the JC, Article XXVI of the SOFA, with particular attention to Acquired Immune Deficiency Syndrome (AIDS) and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Ad Hoc Subcommittee on Human Quarantine will be the incumbent ACofS, J1, USFK.

4. COMPOSITION. The U.S. component of the Ad Hoc Subcommittee on Human Quarantine will include representatives of the following organizations and others as deemed expedient and proper:

- a. Secretary. Chief, Health Program Policy Branch, ACofS, J1, USFK.
- b. Member. Office of the Surgeon, USFK.
- c. Member. 51st Fighter Wing Hospital, 7AF.
- d. Member. U.S. Transportation Command Liaison Officer.
- e. Member. Military Sealift Command.
- f. Member. Office of the JA, USFK.
- g. Member. Office of the Special Assistant to the Deputy Commander, USFK.
- h. Observer. Political Section, AMEMB.

ANNEX 15 TO APPENDIX A

**U.S. COMPONENT, AD HOC SUBCOMMITTEE ON PLANT DISEASE AND INSPECTION
(* Changed to Animal and Plant Health Inspection Subcommittee at the 180th JC)**

1. ESTABLISHED. Special meeting of the U.S.-ROK JC, SOFA, 20 January 1989. Reference: 166th JC minutes, page 12878.

2. RESPONSIBILITY. To consult and give advice and recommendations on matters pertaining to health and sanitation referred to it by the JC, Article XXVI of the SOFA, regarding plant disease and inspection and other matters as deemed expedient and proper by the U.S.-ROK JC, SOFA.

3. CHAIRMAN. The chairman of the U.S. component of the Ad Hoc Subcommittee on Plant Disease and Inspection will be the incumbent Chief, Veterinary Services, 18th Medical Command, EUSA.

4. COMPOSITION. The U.S. component of the Ad Hoc Subcommittee on Plant Disease and Inspection will include representatives of the following organizations and others as deemed expedient and proper:

- a. Secretary. Office of the Special Assistant to the Deputy Commander, USFK.
- b. Member. Chief, Logistics Plans and Programs Division, G4, EUSA.
- c. Member. Food Management Branch, ACofS, J4, USFK.
- d. Member. Minister Counselor for Agricultural Affairs, AMEMB.
- e. Member. Petroleum and Subsistence Division, 6th SUPCEN, 19th TAACOM, EUSA.
- f. Member. Commander, Far East Commissary District, Defense Commissary Agency.
- g. Member. Attorney Advisor, Office of the JA, USFK.
- h. Member. 106th Medical Detachment (Veterinary Services).
- i. Member. 51MWRSS, 51st Combat Support Group, 7th AF.
- j. Observer. ACofS, Services, 19th TAACOM, USFK.

APPENDIX B

PROCEDURES FOR OPERATION OF U.S.-ROK JOINT COMMITTEE SUBCOMMITTEES

The ROK and the U.S. representatives have agreed that the U.S.-ROK JC will establish subcommittees to assist the JC, and that the following procedures will be used in the operation of these subcommittees:

a. The JC subcommittees will be organized to render advice and recommendations on technical matters to the JC. Subcommittees will render advice and recommendations only on matters specifically referred to them by the JC.

b. Recommendations of subcommittees and other subordinate elements of the JC must be approved by the JC before they become effective.

c. Each JC subcommittee will have a U.S. and a ROK chairman. Chairmanship of the JC subcommittee meetings should be rotated between the ROK and the U.S. chairman.

d. When the ROK chairman presides at a meeting, it will usually be held in a ROK Government conference room. When the U.S. chairman presides, the meeting will usually be held in the U.S. SOFA conference room, Yongsan, building 2370.

e. The official minutes and other documents of the JC subcommittees will be considered official documents pertaining to both governments and will not be publicly released without prior agreement of the U.S. and ROK JC representatives.

f. No press releases will be issued following JC subcommittee meetings without prior agreement of the U.S. and ROK JC representatives.

g. The format for submitting recommendations from JC subcommittees to the JC shall be as shown in the attached sample format.

h. If the JC approves a subcommittee recommendation, such JC approval is noted below the signature of the subcommittee chairman, along with the date of the JC meeting. The U.S. and ROK representatives sign each approved subcommittee recommendation.

SAMPLE FORMAT
(name) SUBCOMMITTEE
UNDER
THE REPUBLIC OF KOREA AND THE UNITED STATES
JOINT COMMITTEE

(Date)

MEMORANDUM FOR The Joint Committee

- 1. SUBCOMMITTEE MEMBERS:** (Not required for Facilities and Areas Subcommittee recommendations).
- 2. SUBJECT OF RECOMMENDATION:**
- 3. RECOMMENDATION:** (The recommendation in full, with reference to appropriate articles and sections of the SOFA. In the event of disagreement between the United States and the Korean components of the subcommittee, this paragraph should present both the United States recommendation and the Korean recommendation, the portions agreed upon, and the portions in disagreement, with reference to appropriate articles and sections of the SOFA).

Signature of United States
Subcommittee Chairman

Signature of Republic of Korea
Subcommittee Chairman

(NOTE: The signature block of the side (U.S. or ROK) that initiated the task is positioned on the left side of the memorandum. In the sample above, the U.S. side initiated the task. For ROK initiated tasks, the positions would be reversed with the ROK Chairman's signature block on the left.)

SAMPLE

GLOSSARY**Section I. ABBREVIATIONS**

ACofS	Assistant Chief of Staff
AF	Air Force
AMEMB	American Embassy
EUSA	Eighth United States Army
HQ	headquarters
JA	Judge Advocate
JC	Joint Committee
MWR	Morale, Welfare and Recreation
PM	Provost Marshall
PWG	Preliminary Working Group
ROK	Republic of Korea
SOFA	Status of Forces Agreement
U.S.	United States (of America)
USACCK	United States Army Contracting Command, Korea
USFK	United States Forces, Korea

Section II. TERMS

Subcommittees. Organizations subordinate to, and empowered by, the U.S.-ROK JC, pursuant to provisions of the SOFA, Article XXVIII, for the purpose of providing the JC with advice and recommendations on technical and specialized matters. Each subcommittee has a U.S. component and a ROK component.

U.S.-ROK JC. A body established by the SOFA, Article XXVIII, composed of a representative of the U.S. Government and a representative of the ROK Government, each assisted by deputies and a staff, for the purpose of conducting consultations between the two Governments on all matters requiring mutual agreement in the implementation of the SOFA or U.S.-ROK coordination in SOFA affairs.